



VIRGINIA TECH INTERNSHIP PROGRAM IN CHICAGO 2018

1st June - 28th July 2018

Program Cost USD \$5,295.00 (doesn't include airfare)

Virginia Tech, Pamplin College of Business is proud to partner with Global Academic Ventures to offer this cutting edge, customized internship program to our undergraduate students.

Pamplin College of Business understands the significant impact that a domestic experience can have on a student's academic study and future

professional career. Forbes lists Chicago as 62nd best place for business and careers.

Wallethub analysts compared the largest cities based on six key metrics to recognize the hardest workers in the U.S., where Chicago was ranked 45th out of the 116 cities analyzed. According to World Business Chicago, Chicago's industry mix employs more than 14% of the workforce.

Chicago accounts for nearly one quarter (18%) of the world's global derivatives trading market; 2X New York (9%) and almost as much as all of the exchanges in Europe combined (19%).

Chicago has one of the world's largest and most diversified economies, with more than four million employees and generating an annual gross regional product (GRP) of over \$561 billion. The city is an efficient economic powerhouse, home to more than 400 major corporate headquarters, including 34 in the Fortune 500.

To come on the Chicago program you MUST be earning credit through the internship. You must enroll in MGT 3754 Management Internships and Career Development. Students must meet with Jennifer Clevenger before applying.

For further program information, contact:

Jennifer L. Clevenger, Director of Global Study Abroad
email: jcleveng@vt.edu phone: 540.231.6602





PROGRAM SCHEDULE

Friday, 1st June

Arrival into Chicago. Check in and orientation activities commence in the afternoon, including a run through of the program schedule, information on transport and how to buy a transport pass, money exchange and making contact with family back home. Group to pick up their breakfast food drop – this will cover breakfast for the first 4 days, after which the students are responsible for their own meals. Group welcome dinner in the evening.
Overnight: Chicago

Saturday, 2nd June

Breakfast included at accommodation for students. Orientation activities continue with Scavenger Hunt activity in the afternoon. Overnight: Chicago

Sunday, 3rd June

Breakfast included at accommodation for students. Free day in Chicago to find internships and trial transport routes to internship locations. Overnight: Chicago

Week 1: INTERNSHIP

Monday 4th June – Sunday 10th June

9:00am - 5:30pm: Students will start their internships (office hours may vary). Weekend days are free for the students to take part in optional activities, study or explore more of the city. A catch up dinner will take place during the week. Overnights: Chicago

Weeks 2 - 3: INTERNSHIP

Monday 11th June - Sunday 24th June

9:00am - 5:30pm: Students at their internships (office hours may vary). Weekend days are free for the students to take part in optional activities, study or explore more of the city. A catch up dinner will take place during week 3. Overnights: Chicago

Weeks 4 - 7: INTERNSHIP

Monday 25th June – Sunday 22nd July

9:00am - 5:30pm: Students at their internships (office hours may vary). Weekend days are free for the students to take part in optional activities, study or explore more of the city. A catch up dinner will take place during week 6. Overnights: Chicago

Week 8: INTERNSHIP

Monday 23rd July- Friday 27th July

9:00am - 5:30pm: Students at their internships (office hours may vary). A farewell dinner will take place during the week. Overnights: Chicago

Saturday 28th July

Students check out of accommodation.

END OF PROGRAM SCHEDULE





GAV Program Fee Includes:

- Shared room accommodation
- Welcome dinner & farewell group dinner
- Orientation upon arrival
- Limited internet at accommodation
- 3x catch up dinners for all students
- 1 week travel pass
- 8 week internship placement for each student
- 24/7 student support by GAV

Non-Included Costs:

- Airfare (approximately \$500)
- Required Health Insurance
- Food in city (approximately \$70 per week, varies per individual)
- Required internship course: MGT 3754 Management Internships and Career Development
- Transportation in-city (will vary based on internship location, approximately \$30 per week)
- Entertainment in-city (approximately \$100 per week, varies per individual)
- Weekend excursions (varies per individual)
- CPT visa processing fees (if applicable)

Eligibility:

- Maintains GPA of 3.0 or greater
- Freshman are not eligible to apply
- No students graduating in Spring term will be eligible
- Maintains good standing with university
- Holds a valid passport (if applicable-passport expiration must be after January 1st, 2019)
- Able to obtain valid CPT authorization (if applicable)
- Meet with Jennifer Clevenger before applying

Travel Preparations:

- All students must have passport at least 3 months prior to departure (if applicable)
- Recommended flight information will be shared with students upon acceptance onto the program
- Enroll in MGT 3754 course through Virginia Tech
- Obtain required student health insurance

Internship Placement Process:

1. Complete and submit the Global Internship Application Form outlined on the next page.
2. Initial placement interview will be conducted on campus or via skype after acceptance onto the program and payment of the non-refundable \$1,000 deposit.
3. You may be asked to conduct a company interview. The placement team will be in touch with you to confirm details. Note: not every company requires an interview.
4. Internship placements will be disclosed as soon as possible. Please note that the placement process varies from student to student and is based on the companies' timelines.
5. Once placement is confirmed, students will be required to apply for their CPT through the university (if applicable).





Global Internship Application Form

An internship is an unpaid, training position that allows students to gain hands-on experience in a workplace environment relevant to their area of future career interest and current course of academic studies. GAV places students in organizations, companies, government agencies, non-profits, and other workplaces that will provide students a first hand look at what a career in their chosen field might be like and how the industry works in another country.

Please submit completed application forms with a recent copy of your resume to GAV via email: info@globalacademicventures.com

GAV would encourage students to submit their applications and deposits as early as possible. The firm application and deadline is **15th December 2017**.

Payment: A one-time, non-refundable deposit of USD \$1,000.00 is due once your application has been approved. The deposit can be paid online or by check, and the details will be emailed to you when you are accepted onto the program.

Please note that once you have been accepted by GAV the rest of the program balance will be due by **15th February 2018**. You can also pay this online or by check.

Personal Details

Title: mr miss mrs ms other:

Name:

Surname:

Date of birth:

Address:

Telephone:

Cell:

Email:

Emergency Contact Details

Name:

Address:

Home telephone:

Work telephone:

Cell:

Email:

Education:

Currently enrolled in (College or University):

Major:

Expected Graduation:

Desired Program Country Location:

Please select the desired program country location which you are applying for

- Sydney, Australia
- Auckland, New Zealand
- Hong Kong, Hong Kong
- Munich, Germany
- Dublin, Ireland
- Chicago, USA
- New York City, USA



GLO
ACA
VEN

Internship Placement:

Please answer the following questions in a clear and concise manner.

1. Please describe the type of internship placement you are seeking. Be as specific as possible in terms of the field and industry and the type of opportunity that you would like (analytical, working with people, etc.) without mentioning specific company names.

2. Please describe how you feel you are competitive for this type of position. This may include previous work experience, either paid or unpaid, specific coursework, or leadership or volunteer experiences that relate to the internship position you are seeking.

3. Please explain how this internship experience relates to your future career. e.g., what are your goals for this internship placement?



GMI^R

GLO
ACA
VEN