



# VIRGINIA TECH INTERNSHIP PROGRAM IN NEW YORK 2018

1<sup>st</sup> June - 28<sup>th</sup> July 2018

Program Cost USD \$5,950.00 (doesn't include airfare)

Virginia Tech, Pamplin College of Business is proud to partner with Global Academic Ventures to offer this cutting edge, customized internship program to our undergraduate students.

Pamplin College of Business understands the significant impact that an international experience can have on a student's academic study and future

professional career. Research compiled by UC Merced shows that 97% of study abroad students found employment within 12 months of graduation, when only 49% of college graduates who did not study abroad, found employment in the same period. That means they were twice as likely to find a job.

According to Mercer's 19th annual quality of living survey, New York was ranked 44 as best cities in the world. It is home to 54 fortune 500 companies listed on Fortune's website, which is more than any other state in the U.S in comparison.

In the most recent rankings put together by the Martin Prosperity Institute research team, New York City was deemed the world's most economically powerful city. New York City has recently overtaken London in the industries of fashion, music, and finance, as well as the developing industry of start-ups and high tech. New York has been the top as of 2016, due to its financial power, global competitiveness, equity and quality of life, and overall economic clout.

To come on the NYC program, you **MUST** be earning credit through the internship. You must enroll in MGT 3754 Management Internships and Career Development. Students must meet with Jennifer Clevenger before applying.

**For further program information, contact:**

Jennifer Clevenger, Director of Global Study Abroad  
email: [jcleveg@vt.edu](mailto:jcleveg@vt.edu) phone: 540.231.6602







## PROGRAM SCHEDULE

### **Friday, 1<sup>st</sup> June**

Arrival into New York City. Check in and orientation activities commence in the afternoon, including a run through of the program schedule, information on transport and how to buy a transport pass, money exchange and making contact with family back home. Group to pick up their breakfast food drop – this will cover breakfast for the first 4 days, after which the students are responsible for their own meals. Group welcome dinner in the evening. Overnight: New York City

### **Saturday, 2<sup>nd</sup> June**

Breakfast included at accommodation for students. Orientation continues in the morning followed by a Scavenger Hunt activity in the afternoon. Overnight: New York City

### **Sunday, 3<sup>rd</sup> June**

Breakfast included at accommodation for students. Free day in New York City to find internships and trial transport routes to internship locations. Overnight: New York City

### **Week 1: INTERNSHIP**

#### **Monday 4<sup>th</sup> June – Sunday 10<sup>th</sup> June**

9:00am - 5:30pm: Students will start their internships (office hours may vary). Weekend days are free for the students to take part in optional activities, study or explore more of the city. A catch up dinner will take place during the week. Overnights: New York City

### **Weeks 2 - 3: INTERNSHIP**

#### **Monday 11<sup>th</sup> June - Sunday 24<sup>th</sup> June**

9:00am - 5:30pm: Students at their internships (office hours may vary). Weekend days are free for the students to take part in optional activities, study or explore more of the city. A catch up dinner will take place during week 3. Overnights: New York City

### **Weeks 4 - 7: INTERNSHIP**

#### **Monday 25<sup>th</sup> June – Sunday 22<sup>nd</sup> July**

9:00am - 5:30pm: Students at their internships (office hours may vary). Weekend days are free for the students to take part in optional activities, study or explore more of the city. A catch up dinner will take place during week 6. Overnights: New York City

### **Week 8: INTERNSHIP**

#### **Monday 23<sup>rd</sup> July- Friday 27<sup>th</sup> July**

9:00am - 5:30pm: Students at their internships (office hours may vary). A farewell dinner will take place during the week. Overnights: New York City

### **Saturday 28<sup>th</sup> July**

Students check out of accommodation.

END OF PROGRAM SCHEDULE







### **GAV Program Fee Includes:**

- Shared room accommodation
- Welcome dinner & farewell group dinner
- Orientation upon arrival
- Limited internet at accommodation
- 3x catch up dinners for all students
- 1 week travel pass
- 8 week internship placement for each student
- 24/7 student support by GAV

### **Non-Included Costs:**

- Airfare (approximately \$400)
- Required Health Insurance
- Food in city (approximately \$80 per week, varies per individual)
- Required internship course: MGT 3754 Management Internships and Career Development
- Transportation in-city (will vary based on internship location, approximately \$40 per week)
- Entertainment in-city (approximately \$100 per week, varies per individual)
- Weekend excursions (varies per individual)
- CPT visa processing fees (if applicable)

### **Eligibility:**

- Maintains GPA of 3.0 or greater
- Freshman are not eligible to apply
- No students graduating in Spring term will be eligible
- Maintains good standing with university
- Holds a valid passport (if applicable-passport expiration must be after January 1<sup>st</sup>, 2019)
- Able to obtain valid CPT authorization (if applicable)
- Meet with Jennifer Clevenger before applying

### **Travel Preparations:**

- All students must have passport at least 3 months prior to departure (if applicable)
- Recommended flight information will be shared with students upon acceptance onto the program
- Enroll in MGT 3754 course through Virginia Tech
- Obtain required student health insurance

### **Internship Placement Process:**

1. Complete and submit the Global Internship Application Form outlined on the next page.
2. Initial placement interview will be conducted on campus or via skype after acceptance onto the program and payment of the non-refundable \$1,000 deposit.
3. You may be asked to conduct a company interview. The placement team will be in touch with you to confirm details. Note: not every company requires an interview.
4. Internship placements will be disclosed as soon as possible. Please note that the placement process varies from student to student and is based on the companies' timelines.
5. Once placement is confirmed, students will be required to apply for their CPT through the university (if applicable).





## Global Internship Application Form

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An internship is an unpaid, training position that allows students to gain hands-on experience in a workplace environment relevant to their area of future career interest and current course of academic studies. GAV places students in organizations, companies, government agencies, non-profits, and other workplaces that will provide students a first hand look at what a career in their chosen field might be like and how the industry works in another country.

Please submit completed application forms with a recent copy of your resume to GAV via email: [info@globalacademicventures.com](mailto:info@globalacademicventures.com)

GAV would encourage students to submit their applications and deposits as early as possible. The firm application and deadline is **15<sup>th</sup> December 2017**.

Payment: A one-time, non-refundable deposit of USD \$1,000.00 is due once your application has been approved. The deposit can be paid online or by check, and the details will be emailed to you when you are accepted onto the program.

Please note that once you have been accepted by GAV the rest of the program balance will be due by **15<sup>th</sup> February 2018**. You can also pay this online or by check.

## Personal Details

Title: mr miss mrs ms other:

Name:

Surname:

Date of birth:

Address:

Telephone:

Cell:

Email:

## Emergency Contact Details

Name:

Address:

Home telephone:

Work telephone:

Cell:

Email:

## Education:

Currently enrolled in (College or University):

Major:

Expected Graduation:

## Desired Program Country Location:

Please select the desired program country location which you are applying for

- Sydney, Australia
- Auckland, New Zealand
- Hong Kong, Hong Kong
- Munich, Germany
- Dublin, Ireland
- Chicago, USA
- New York City, USA

## Internship Placement:

Please answer the following questions in a clear and concise manner.

1. Please describe the type of internship placement you are seeking. Be as specific as possible in terms of the field and industry and the type of opportunity that you would like (analytical, working with people, etc.) without mentioning specific company names.

2. Please describe how you feel you are competitive for this type of position. This may include previous work experience, either paid or unpaid, specific coursework, or leadership or volunteer experiences that relate to the internship position you are seeking.

3. Please explain how this internship experience relates to your future career. e.g., what are your goals for this internship placement?



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